

State of \_\_\_\_\_

# TENANT'S NOTICE OF TERMINATION

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\_\_\_\_\_, 20\_\_\_\_

**VIA**

- Personal Delivery**
- Substituted Delivery**
- Posted Delivery**
- First Class Mail**
- Registered Mail**
- Certified Mail**
- Other:** \_\_\_\_\_

Landlord: \_\_\_\_\_

Address: \_\_\_\_\_

Dear \_\_\_\_\_:

This letter is to notify you that I/we are terminating the lease agreement dated \_\_\_\_\_, 20\_\_\_\_ for \_\_\_\_\_ [Property address] (the "Lease") and intend to vacate the premises (Check one)  before the expiration of  at the end of the Lease term on \_\_\_\_\_, 20\_\_\_\_, and by \_\_\_\_\_:\_\_\_\_\_ AM/PM on such date. I/We are terminating the lease because: (Check one)

- I am choosing not to renew the lease
- You have not properly cared for the premises
- You have breached a clause in the lease agreement
- You are selling the property
- You are choosing not to renew the lease
- A natural disaster has made the property uninhabitable
- I have been called to active military duty
- Other: \_\_\_\_\_

Please return the security deposit and send all notices as required under the Lease and state and local law to: \_\_\_\_\_ [Name and address]

Please feel free to contact us if you have any questions, or if we can provide any further information.

Sincerely,



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Tenant's Signature

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Tenant's Name

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Tenant's Signature

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Tenant's Name

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Tenant's Signature

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Tenant's Name



# PROOF OF SERVICE

I, the undersigned, being at least 18 years of age, declare under penalty of perjury under the laws of the State of \_\_\_\_\_ that I served a true copy of the attached Notice of Termination as follows:

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Method of Service:

- Substituted Delivery
- Personal Delivery
- Posted Delivery
- First Class Mail
- Registered Mail
- Certified Mail

Signed by: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_



**ACKNOWLEDGEMENT OF NOTARY PUBLIC**

State of \_\_\_\_\_ )

)

County of \_\_\_\_\_ )

On this day, personally appeared before me, \_\_\_\_\_, to me known to be the person(s) described in and who executed the within instrument, and acknowledged that they signed the same as their voluntary act and deed, for the uses and purposes therein mentioned.

Witness my hand and official seal hereto affixed on this day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_

Signature

\_\_\_\_\_

Notary Public

My Commission Expires: \_\_\_\_\_

