

State of _____

NOTICE TO ENTER

_____, 20__

Tenant: _____ [Tenant Name]

Address: _____ [Property Address]

RE: Notice of Entry

Dear _____ [Tenant Name],

This letter is to notify you that, according to the terms of your Lease Agreement dated _____, 20__, the Landlord/Property Manager will enter the premises located at the address above for the purpose of _____.

The entry will occur on _____, 20__, between the hours of _____ AM PM and _____ AM PM. If this time is inconvenient, please contact us immediately to reschedule.

According to state and local jurisdiction laws and your lease agreement, a minimum of ____ hours' notice has been provided.

Sincerely,

_____ [Landlord/Property Manager Signature]

_____ [Landlord/Property Manager Name]

_____ [Landlord/Property Manager Contact Number]

_____ [Landlord/Property Manager Email]

