

REPAIR NOTICE TO TENANT

_____, 20__

Tenant: _____ [Tenant Name]

Address: _____ [Property Address]

RE: Repair Notice to Tenant

Dear _____ [Tenant Name],

This letter is to inform you that scheduled repairs will be carried out at your rental unit located at the address above.

The specific repairs include:

The repairs are scheduled to take place from ___ AM PM to ___ AM PM starting on _____, 20__ and are expected to be completed by _____, 20__. Please ensure that the necessary access to the property is provided during this time.

According to state and local jurisdiction laws and your lease agreement, a minimum of ____ hours' notice has been provided. This ensures that both parties are in compliance with the legal requirements regarding notice for entry and repairs.

Should you have any concerns or the dates are inconvenient, please contact me immediately to reschedule. I appreciate your cooperation in ensuring the timely completion of these repairs.

Thank you for your attention to this matter.

_____ [Landlord/Property Manager Signature]

_____ [Landlord/Property Manager Name]

_____ [Landlord/Property Manager Contact Number]

_____ [Landlord/Property Manager Email]

