

# PERSONAL INJURY/ INSURANCE PAYMENT DEMAND LETTER

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Date \_\_\_\_\_, 20\_\_\_\_

From

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (Sender Name/ Address)

Re: \_\_\_\_\_ (Receiver Name/ Address)

Dear \_\_\_\_\_ (Receiver Name),

(Personal Injury) This is a formal demand for settlement. In order to settle this matter immediately and to avoid a lawsuit against you, you must make a payment of \$ \_\_\_\_\_ by \_\_\_\_\_, 20\_\_\_\_ for the following incident: \_\_\_\_\_.

(Insurance Payment) This is a formal demand for settlement. Time is of the essence to avoid a lawsuit against you. It is demanded that you, the insurance company, remit a payment of \$ \_\_\_\_\_ immediately by \_\_\_\_\_, 20\_\_\_\_ for the following incident: \_\_\_\_\_.

A breakdown of the demand amount is as follows:

INJURIES/TREATMENT: \$ \_\_\_\_\_, as a result of \_\_\_\_\_.  
OUT-OF-POCKET EXPENSES: \$ \_\_\_\_\_, as a result of \_\_\_\_\_.  
LOST WAGES/EARNINGS: \$ \_\_\_\_\_, as a result of \_\_\_\_\_.  
PAIN AND SUFFERING: \$ \_\_\_\_\_, as a result of \_\_\_\_\_.

After thoroughly reviewing legal precedent similar to the facts at hand and consideration of the issues involved in this claim, I believe the total amount demanded is a fair and equitable settlement amount.

Sincerely,

\_\_\_\_\_