|  | Rev. 1348CBA |
| --- | --- |
| **Lease/ Rental Application Approval Letter** | |

From

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_

To

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

Thank you for your interest and for submitting a rental application for the property located at \_\_\_\_\_\_\_\_\_\_[Property Address].

We are pleased to inform you that we have approved your rental application.

Your lease will start on \_\_\_\_\_ [start date for lease] and end on \_\_\_\_\_ [end date for lease] (Standard Lease)/ will continue month-to-month until either of the landlord or the tenant terminates the lease by providing notice to the other (Month to Month Lease). Your monthly rent payment is $\_\_\_\_\_ and is due on \_\_\_\_\_ [due date i.e. the first of each month]. We will request a security deposit in the amount of $\_\_\_\_\_. The proposed move in date is \_\_\_\_\_.

If you have any questions regarding the information provided, please do not hesitate to contact me at \_\_\_\_\_\_\_\_\_\_ [Phone number] or \_\_\_\_\_\_\_\_\_\_ [Email].

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Landlord name)