

SHARED UTILITIES NOTICE

This Shared Utilities Notice (this "Notice"), was issued on _____, by and between _____ ("Landlord") and _____ ("Tenant").

Pursuant to Title 55 Chapter 13 § 55-226.2 of the Code of Virginia, the Landlord for the premises located at _____ (the "Premises") must disclose the following:

The utility service charges at the Premises are shared between multiple residents or charged separately, and are calculated and billed using:

- (1) A submetering system.
- (2) A ratio utility billing system.
 - (a) Per tenant
 - (b) Proportionately by livable square footage
 - (c) Per unit type
 - (d) Per number of water fixtures
 - (e) By use of an individual hot water submeter per unit

(1) The administrative fee associated with the use of a shared submetering system is \$_____ per month, and the meter measures and serves an area outside the Tenant's dwelling unit:

- Gas
- Water
- Electricity
- Wastewater
- Solid Waste Removal

The utility rates, charges, and services for the current period along with the opening and closing meter readings are as follows:

(2) The administrative fee associated with the use of a ratio utility billing system is \$_____ per month, and the following utility services are charged separately:

- Gas
- Water
- Electricity
- Wastewater
- Solid Waste Removal

The utility rates, charges, and services for each payment period are as follows:

Upon request, the Tenant may be provided with a copy of the public utility bill for any billing period for which payment is demanded.

The undersigned hereby acknowledges receipt of a copy of this statement. By signing this Notice, the Tenant agrees that they have read and understood the aforementioned information, and that the Landlord has provided a copy of the Notice.

Signature of Landlord

Signature of Tenant

Date Signed

Date Signed

Signature of Guarantor

Date Signed