

# EARLY LEASE TERMINATION REQUEST

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\_\_\_\_\_, 20\_\_\_\_

Landlord: \_\_\_\_\_

Address: \_\_\_\_\_

Dear \_\_\_\_\_,

This letter serves as an official written notice and request to terminate the lease agreement dated \_\_\_\_\_ for \_\_\_\_\_ [Rental address] (the "Lease"). I/We intend to vacate the premises by \_\_\_\_\_ [Date].

It is my/our request to terminate the Lease because \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Security Deposit (Check one)

- In addition, I/we will forfeit the security deposit.
- Please return the security deposit and send all notices required under the Lease and state and local law to: \_\_\_\_\_ [Name], \_\_\_\_\_ [Address].
- Other: \_\_\_\_\_

Feel free to contact me/us if you have any questions, or if I/we can provided any further information.

Sincerely,

\_\_\_\_\_  
Tenant's Signature

\_\_\_\_\_  
Tenant's Name

\_\_\_\_\_  
Tenant's Signature

\_\_\_\_\_  
Tenant's Name

