

MOVING CHECKLIST

Name of person moving: _____ Date of move: _____

Old address: _____

New address: _____

6-8 weeks prior to moving date		
Complete	Action Item	Description
<input type="checkbox"/>	Sort and purge	Take inventory of household items, and decide whether to keep, donate, or sell them
<input type="checkbox"/>	Pack	Pack up non-essential items and out of season goods/clothes
<input type="checkbox"/>	Sell/donate	Hold a garage sale or donate items
<input type="checkbox"/>	Get quotes	Get quotes from movers, car movers, moving trucks (ex. U-Haul, Penske, Enterprise), and storage facilities
<input type="checkbox"/>	Collect records	Obtain medical, dental, and insurance records (school records for children)
<input type="checkbox"/>	Notify landlord	Send landlord a notification of intent to vacate
2-4 weeks prior to moving date		
<input type="checkbox"/>	Reserve movers	Reserve movers, moving trucks, and/or storage facilities
<input type="checkbox"/>	Cancel services	Cancel recurring services/memberships, such as newspaper, cable, water, electricity, gas, trash collection, sewer, internet, lawn, pool, gym, and landline
<input type="checkbox"/>	Notify government offices	Notify the Department of Motor Vehicles, Social Security, IRS, and update your voter registration
<input type="checkbox"/>	Change of address	Set up a forwarding address with USPS, change address for banks, credit cards, insurance companies, etc.
<input type="checkbox"/>	Start packing	Pack by separating items for movers and for yourself to take with you
1 week prior to moving date		
<input type="checkbox"/>	Pack for travel	Make sure to take items with you that aren't suitable for movers to move, such as valuables, pets, plants, etc. Also, be sure to bring items you may need during travel and your first few days of move-in, as well as cleaning supplies for the new place
<input type="checkbox"/>	Confirm movers (and babysitter for children)	Confirm your reservation with movers; sign a bill of lading, and, if needed, secure a friend/relative to watch over small child(ren) on the moving day
<input type="checkbox"/>	Clean	Start cleaning the old home to save time on your last day
Moving day		
<input type="checkbox"/>	Final walkthrough	In order to ensure there's no deduction from your security deposit, do a final walkthrough to ensure nothing is left behind and there's no damage to the property
<input type="checkbox"/>	Final clean and inspect	Ensure the place is cleaned for landlord/property owner's inspection

