

# WEST VIRGINIA RENTAL/LEASE APPLICATION

Date of Application: \_\_\_\_\_  
Property Address: \_\_\_\_\_ Unit No.: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_

## Applicant

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Social Security Number \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_  
Driver's License No. \_\_\_\_\_ Driver's License State of Issue \_\_\_\_\_

## Applicant

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Social Security Number \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_  
Driver's License No. \_\_\_\_\_ Driver's License State of Issue \_\_\_\_\_

## Residence History

Provide at least \_\_\_\_\_ years of history.  
Current Address \_\_\_\_\_ Unit No. \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Dates of Residence: From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Monthly Rent \$ \_\_\_\_\_  
Reason For Moving \_\_\_\_\_  
Check one:  Own  Rent  Other (specify) \_\_\_\_\_  
If Rent, Name of Landlord \_\_\_\_\_ Landlord Phone No. \_\_\_\_\_

Previous Address \_\_\_\_\_ Unit No. \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Dates of Residence: From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Monthly Rent \$ \_\_\_\_\_  
Reason For Moving \_\_\_\_\_  
Check one:  Own  Rent  Other (specify) \_\_\_\_\_  
If Rent, Name of Landlord \_\_\_\_\_ Landlord Phone No. \_\_\_\_\_

Have you ever been evicted? (Check one)  Yes  No  
If yes, provide explanation \_\_\_\_\_

Have you ever broken a lease? (Check one)  Yes  No  
If yes, provide explanation \_\_\_\_\_

## Employment / Financial

Provide at least \_\_\_\_\_ years of history.  
Current Employer \_\_\_\_\_ Position/Title \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_



Name of Supervisor \_\_\_\_\_ Phone Number \_\_\_\_\_  
Dates of Employment: From \_\_\_\_ / \_\_\_\_ To \_\_\_\_ / \_\_\_\_  
Monthly Income \$ \_\_\_\_\_

Previous Employer \_\_\_\_\_ Position/Title \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Name of Supervisor \_\_\_\_\_ Phone Number \_\_\_\_\_  
Dates of Employment: From \_\_\_\_ / \_\_\_\_ To \_\_\_\_ / \_\_\_\_  
Monthly Income \$ \_\_\_\_\_

Previous Employer \_\_\_\_\_ Position/Title \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Name of Supervisor \_\_\_\_\_ Phone Number \_\_\_\_\_  
Dates of Employment: From \_\_\_\_ / \_\_\_\_ To \_\_\_\_ / \_\_\_\_  
Monthly Income \$ \_\_\_\_\_

**Other Sources of Income**

(Provide any other sources of income that you want the Landlord to consider.)

Source of Income \_\_\_\_\_ Amount of Income \$ \_\_\_\_\_  
Source of Income \_\_\_\_\_ Amount of Income \$ \_\_\_\_\_  
Source of Income \_\_\_\_\_ Amount of Income \$ \_\_\_\_\_

**Financial Accounts**

(Examples include Savings Account, Checking Account, Credit Account)

Name \_\_\_\_\_ Account Type \_\_\_\_\_  
Account Number \_\_\_\_\_

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Account Number \_\_\_\_\_

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Account Number \_\_\_\_\_

Name \_\_\_\_\_ Account Type \_\_\_\_\_  
Account Number \_\_\_\_\_

Name \_\_\_\_\_ Account Type \_\_\_\_\_  
Account Number \_\_\_\_\_



**List All Other Occupants at the Property**

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

**Vehicles to be Parked at Property**

Vehicle Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_  
Color \_\_\_\_\_ License Plate Number \_\_\_\_\_ State \_\_\_\_\_

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Color \_\_\_\_\_ License Plate Number \_\_\_\_\_ State \_\_\_\_\_

**Pets**

Do you have any pets? (Check one)  Yes  No  
If Yes, Type \_\_\_\_\_ Breed \_\_\_\_\_ Weight \_\_\_\_\_

**Smoking**

Do any of the occupants smoke? (Check one)  Yes  No

**Other**

Have you ever been convicted of a crime? (Check one)  Yes  No  
If yes, provide explanation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever declared bankruptcy? (Check one)  Yes  No  
If yes, provide explanation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Emergency Contact**

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

**Personal References**

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_



Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

It is against the law to discriminate against any person in the terms, conditions or privileges or rental of a dwelling, or in the provision of services or facilities in connection with such dwelling, because of race, color, religion, sex, handicap, familial status or national origin. State and local laws may protect additional classes from housing discrimination.

Applicant authorizes the verification of all statements and information provided in this application including rental history, current and previous employment and income, bank and credit account details and any other relevant information necessary for Landlord to evaluate this application. If Applicant has provided any false or incomplete information in this application, Landlord may reject this application and/or terminate the lease agreement.

Application Fee (Check one)

- There is NO application fee.
- Applicant will pay a non-refundable application fee in the amount of \$\_\_\_\_\_ for Landlord's review and verification of the statements and information contained in this application.

Applicant certifies that all statements provided in this Lease Application are true, correct and complete.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

Landlord Signature \_\_\_\_\_

Date \_\_\_\_\_

